



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

May 2, 2012

Re: Application for a FY 2013 Tire Disposal Permit

Dear Applicant:

**Your tire disposal permit will expire on June 30, 2012. Take action now, before June 30, 2012, or you will not be allowed to use the Fairfax County disposal sites.** County disposal sites include the I-66 Transfer Station Complex, I-95 Landfill Complex, and the I-95 Energy/Resource Recovery Facility (E/RRF).

**Pursuant to the Code of the County of Fairfax § 109.1-4-13, any company disposing of tires at a County facility must have a tire disposal permit from the County.**

Your company may also dispose of solid waste generated by your business as part of your tire permit.

## **Tire Permit Process**

In order to obtain your vehicle permits, you may mail the enclosed application to the I-66 Permit Office. If the application is complete, your vehicle decals will be mailed to you. If it is not complete, you will be notified of the deficiencies. IF YOU HAVE NOT RECEIVED YOUR NEW DECALS BY JUNE 30, 2012, PLEASE CONTACT THE PERMIT OFFICE.

If you would like help in completing your application, call the I-66 Permit Office at 703-631-0495 to make an appointment with a member of our staff. **Because the schedule quickly fills up, please call early to schedule your appointment.**

## **Tire Disposal Permit Application**

Enclosed is an application to permit your company to dispose of tires. Tires are accepted at the I-95 Landfill Complex **only**. If you have a current tire disposal permit, it must be renewed annually in order to continue using the County's disposal facility.

## **Hints about Completing the Application**

1. Make sure all the items are completed. If there is no information to enter, use "N/A."
2. Provide all the information that should be included in the item (for example, when the application asks for mailing address, include the complete street address, city, state and zip code).
3. List only vehicle(s) that are covered by your tire disposal bond.
4. List representatives of the company as Authorized Agents who can be contacted should the County have business questions.
5. Make sure that the application is signed by an authorized company representative.



## **Department of Public Works and Environmental Services**

### **Solid Waste Management Program**

12000 Government Center Parkway, Suite 458

Fairfax, Virginia 22035

Phone: 703-324-5230, TTY: 711, Fax: 703-324-3950

[www.fairfaxcounty.gov/dpwes](http://www.fairfaxcounty.gov/dpwes)



### **Bond Requirement**

Per the Code of County of Fairfax § 109.1-4-7, a bond is required to ensure that disposal invoices are paid. Currently the amount of bond is \$10,000 per permitted vehicle or other higher amount as assessed by the Director to cover disposal invoices. The period of the bond must be for one year or a longer period, at your discretion. A copy of the new bond form is attached. Continuation Certificates will not be accepted this year.

Your bond must:

- come from any bonding or insurance company meeting code requirements;
- be equal to 3 month's disposal charges or a minimum of \$10,000 per permitted vehicle. If you have questions about the amount of the bond, please contact the Permit Office for the required amount. The bond must be dated from the day issued through June 30, 2013, or later; and
- use the same name on your bond as on your application for the permit.

If a bond cannot be obtained, an alternative financial mechanism may be considered by the Director of this Division. Please contact the Administrative Office for further details.

### **W-9 Form**

Fairfax County Department of Tax Administration requires anyone doing business with the County to file a W-9 form. Please complete the attached form and return it with your application.

### **Re-Tare of Vehicle(s)**

You can re-tare a vehicle(s) any time the vehicle comes to a disposal facility. If you have a tare weight in the system, it must be verified annually. County staff will be asking for re-tares of vehicle weights during May and June 2012. Please remind your drivers to be cooperative during this process.

### **Facility Rules and Regulations**

Please read, sign and return a copy of the three (3) attached Facility Rules and Regulations.

These facilities are the County's designated disposal facilities. Any violation of these rules may result in a financial penalty and suspension of disposal privileges. Also, remember that tires are **only** accepted at the I-95 Landfill Complex.

### **Vehicle Decals**

Vehicle permit decals will be provided during the appointment at the Permit Office or mailed to your company once your permit is approved.

### **Waste Delivery/Disposal Agreements (WD/DA)**

Waste Delivery/Disposal Agreements (WD/DAs) are available for companies that agree to dispose all their combustible solid waste generated in Fairfax County at one of the County disposal facilities: the I-

66 Transfer Station Complex, I-95 Landfill Complex, or I-95 ERR/F. The Agreement rate for FY 2013 is \$53.00 per ton. If you bring combustible waste, along with tires for disposal, you may wish to consider signing the attached WD/DA. Please request a WD/DA to sign. One fully-executed original will be returned to you for your records. If you bring **only** tires to the I-95 Landfill Complex for disposal, there is no benefit in signing a WD/DA.

#### **Out-of-County Combustible Waste**

If your company disposes of out-of-county combustible waste, including out-of-state combustible waste, you must provide your projected tons for FY 2012 on the application or WD/DA. Requests for capacity and approval to dispose of out-of-county waste will be approved by the Director when signing the disposal permit or WD/DA.

#### **Out-of-State Waste**

Out-of-state waste can only be disposed at the I-95 E/RRF and only with prior written approval from the Director.

#### **Disposal Fees**

The Fiscal Year 2013 (July 1, 2012 – June 30, 2013) commercial price list for disposal of tires at the I-95 Landfill Complex is attached. There is a \$15 minimum charge for all loads delivered to the disposal facility.

#### **Payment Procedures**

Invoices from the Division of Solid Waste Disposal and Resource Recovery (DSWDRR) are **due and payable by the due date shown on the monthly invoice. If not received on time, interest will be charged on the outstanding balance from the first day following the day such amount is due, at the rate of 10%, annualized, or \$10, whichever is greater.** This charge will be shown on the next monthly invoice as a separate line item. Please make your checks payable to County of Fairfax – DSWDRR. Should your company not pay its invoice in a timely manner, a bond claim will be initiated to collect the disposal fees.

#### **Scavenging**

Scavenging is defined as **the unauthorized or uncontrolled removal of waste materials from a solid waste management facility. Scavenging is strictly prohibited at any location under any circumstances.** If drivers are found to be scavenging, severe penalties will be assessed.

#### **Lost Tickets**

Companies may request a copy of a lost ticket by calling the LIS Administration Office at (703) 324-5230. A \$10 fee per ticket will be charged for a signed ticket. If an electronic ticket is needed, the cost will be \$5 per ticket.

**Replacement of Vehicle Decal**

A replacement fee of \$30 will be charged for each lost set of decals or plates.

**Origin & Type of Waste Material**

All drivers are required to identify the origin and type of the material they are delivering to the disposal facilities. This allows the County to track the origins and types of waste required for state reports.

**Commonwealth of Virginia Waste Tire Certification (WTC)**

This program may be changing. We will operate under whatever program is available from the state.

At this time, Part 1 of the WTC must be completed by the Generator for all tires coming from Virginia, including Business I.D. and Part 2, Hauler with Business I.D.

**Safety**

Safety vests with reflective material or clothing and reflective markings (orange or yellow) must be worn by employees who get out of their vehicles while at a disposal site. This is a safety requirement to ensure that workers are seen by others at the facility. Please also remind your drivers not to talk on cell phones and to drive carefully while operating at County disposal sites.

**Company Authorized Agents**

DSWDRR staff can only conduct business with company officials who are legal representatives of the company. When contacting your company, we want to make sure we are dealing with Authorized Agents, so please be sure your application contains a list of Authorized Agents.

**Changes to Company Information**

Companies must keep the County informed of any changes to the information in the original application such as name, billing address, bond, company representatives, insurance, and vehicle information.

**E-Mail**

Please include a company e-mail address. This allows County staff to notify your company in a timely manner about events or issues that arise at the facilities. E-mail addresses are not used for any other reason.

**New way to contact Administrative Office at Government Center**

Another way has been designed to contact the Administrative Office at the Government Center regarding questions that companies have about invoices, tickets, permitting, and other administrative matters. Please use this email address and County staff will respond to your question within 2 business days. The e-mail address is DSWDRRLIS@fairfaxcounty.gov.

FY 2013 Tire Permit Application

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To ensure the application is accurately completed or if there are any questions about the permit process, please call the Permit Office at 703-631-0495 or the Division of Solid Waste Disposal and Resource Recovery at 703-324-5230.

Sincerely,

Linda R. Boone, Branch Chief  
Division of Solid Waste  
Disposal and Resource Recovery

J:\MSW\DSWDRR\LIS\Permits\Disposal Permits\FY2013 Disposal Package\Final Web Accessible Documents\FY2013Tire\_Disposal\_Package\_4.26.12.docx

Attachments: As stated

**County of Fairfax - FY 2013**  
**Application for Tire Disposal Permit**

<i>Office Use Only</i>
<b>Name of Company:</b>
<b>Account Number:</b>
<b>Bond Company/Alternative:</b>
<b>Bond Amount:</b>
<b>Date Permit Issued:</b>
<b>Amount of Out-of-County Waste Authorized: MSW: _____ Tons</b>

1. Company Name: \_\_\_\_\_
2. Federal Tax Identification Number: \_\_\_\_\_
3. Owner: \_\_\_\_\_  
Authorized Agent(s): \_\_\_\_\_
4. Type of Business: \_\_\_\_\_
5. Business Address: \_\_\_\_\_  
\_\_\_\_\_
6. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_
7. E-mail Address (if available): \_\_\_\_\_
8. Business Telephone #: \_\_\_\_\_ Business Fax#: \_\_\_\_\_
9. Photocopy of owner or responsible company official's driver's license (attached):  

☐ Yes☐ No
10. Photocopy of registration for any vehicle used under Tire Disposal Account (attached):  

☐ Yes☐ No

11. Bonding Company Name and Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Bonding Company Phone No.: \_\_\_\_\_

Bond Amount: \_\_\_\_\_ Bond Expiration Date: \_\_\_\_\_ Bond No.: \_\_\_\_\_

12. Insurance Company Name and Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Insurance Company Phone No.: \_\_\_\_\_

Insurance Expiration: \_\_\_\_\_ Policy No: \_\_\_\_\_

13. Vehicle Information, including a photocopy of the vehicle registration:

Applicant Must CompleteCounty Staff Will Complete

<b>Vehicle</b>	<b>Year</b>	<b>Make</b>	<b>Type</b>	<b>License #</b>	<b>Permit #</b>	<b>Tare Weight</b>
<b>1</b>						
<b>2</b>						
<b>3</b>						
<b>4</b>						
<b>5</b>						

14. (If applicable) Applicant requests to dispose of \_\_\_\_\_ tons of out-of county combustible waste and does not have a WD/DA.

Applicant is applying for a permit to dispose of tires and solid waste at Fairfax County disposal sites. The solid waste must be generated either by the business; be too large or bulky to be safely collected curbside; be collected apart from regularly scheduled residential, commercial or industrial weekly trash collection service; or otherwise be a supplementary collection of solid waste as specified in Code of Fairfax County § 109.1.

Applicant agrees that the disposal of tires and solid waste will be conducted in accordance with the rules and regulations of Fairfax County disposal sites and as set forth in the Fairfax County Code.

Applicant agrees to pay all disposal charges resulting from the use of the Fairfax County disposal sites.

Estimated gross weights may be used if the scale malfunctions. Applicant understands and agrees that County employees are not permitted to hook up vehicles for towing and that the County of Fairfax assumes no liability for towing.

**APPLICANT UNDERSTANDS AND AGREES THAT ALL INFECTIOUS, EXPLOSIVE, POISONOUS, CAUSTIC, TOXIC, CHEMICAL AND HAZARDOUS WASTES ARE PROHIBITED FROM THE I-66 TRANSFER STATION COMPLEX, I-95 LANDFILL COMPLEX AND I-95 ENERGY/RESOURCE RECOVERY FACILITY.**

Applicant's Signature affirms his/her understanding of these requirements and that he/she is an authorized representative of the business:

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Signature

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Date



**County of Fairfax**  
**Board of Supervisors c/o Clerk to the Board of Supervisors**  
**12000 Government Center Parkway**  
**Suite 533**  
**Fairfax, Virginia 22035**

**FY 2013**  
**Solid Waste Tire Disposal Bond**

BOND NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_, 20\_\_\_\_\_

**KNOW ALL MEN BY THESE PRESENTS, That** \_\_\_\_\_, principal, and \_\_\_\_\_, surety, are held and firmly bound unto the Board of Supervisors of Fairfax County, Virginia, and its assigns in the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ ) for the payment whereof, well and truly to be made, for which we, the said principal and surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents:

**WHEREAS**, the said principal has applied for a solid waste tire disposal permit (“permit”) under Sections 109.1-4-11 and 109.1-4-13 of The Code of the County of Fairfax, Virginia, to engage in the disposal of tires in Fairfax County, Virginia; and

**WHEREAS**, the said permit contains certain conditions and requirements that Chapter 109.1 of The Code of the County of Fairfax, Virginia (“Chapter 109.1”), sets forth for the disposal of tires in Fairfax County, Virginia; and

**WHEREAS**, it is the desire of the principal and surety hereunder to guarantee to the Board of Supervisors of Fairfax County, Virginia, that the principal meets the terms and conditions set forth in the said permit and that the requirements of Chapter 109.1 be met.

**NOW THEREFORE IT IS HEREBY AGREED THAT:**

1. This bond is required under Section 109.1-4-13 of The Code of the County of Fairfax, Virginia, for the principal to obtain the above-mentioned permit for the disposal of tires in Fairfax County.

2. The principal and surety are jointly and severally liable for the principal’s obligations under Chapter 109.1 and the permit.

3. The principal and surety agree to compensate, indemnify and hold harmless the Board of Supervisors of Fairfax County, Virginia, as well as any person, firm or corporation, for all fees, charges, expenses, or damages that may be incurred by the principal’s failure to comply with the provisions of Chapter 109.1 and the permit.

4. The condition of this bond is that, if the principal shall in every respect perform all of its obligations under Chapter 109.1 and the permit, the surety will not have any liability under this bond.

5. The liability of the surety hereunder, but not of the principal, will not exceed the amount of this bond.

6. The surety agrees to address all routine correspondence and inquiries regarding the bond to Director, Division of Solid Waste Disposal and Resource Recovery, 12000 Government Center Parkway, Suite 458, Fairfax, VA 22035.

7. The official mailing address will be Board of Supervisors, Fairfax County, Virginia, c/o Clerk to the Board of Supervisors at the letterhead address of this Bond.

8. This bond shall be deposited with the Director of the Fairfax County Department of Public Works and Environmental Services, or his designee, and shall be in full force and effect until \_\_\_\_\_.

(Date)

Signed, sealed, and delivered this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_(SEAL)

Principal

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_, to wit:-

I, \_\_\_\_\_, a Notary Public in and for the State and County aforesaid, do certify that \_\_\_\_\_, the above-named PRINCIPAL, whose name is signed to the writing above bearing date on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, has acknowledged the same before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration Number: \_\_\_\_\_

Signed, sealed, and delivered this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_(SEAL)

Surety

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_, to wit:-

I, \_\_\_\_\_, a Notary Public in and for the State and County aforesaid, do certify that \_\_\_\_\_, the above-named SURETY, whose name is signed to the writing above bearing date on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, has acknowledged the same before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration Number: \_\_\_\_\_